

Position # 00013189

Job Title: Laboratory Technician III

Job #532838

Full-Time Position in Milton & Jay, Florida Santa Rosa County

Veteran's Preference Eligible

Department: 608200000/AG-WFREC-Milton

This position will assist with natural resource conservation research and teaching programs at the West Florida Research and Education Center / UF, with locations in Milton and Jay Florida

JOB DESCRIPTION

Incumbent practices and fosters team spirit and positive, productive relations with colleagues at the WFREC.

This position will be based at West Florida Research and Education Center (WFREC), IFAS/UF, in Milton, Florida. Driving a state vehicle is required in the performance of the job, and travels to Milton campus and other research sites may be required.

Helps conduct natural resources conservation research in the field and in the greenhouse including plant and animal sampling, physical plot preparation, treatment installation, plot maintenance and data collection. Prepares soil and plant samples and analyzes them for macro and micronutrients.

Prepares materials for teaching of laboratory sections of wildlife ecology and conservation courses and assists in the teaching of laboratories as needed. Maintains records and inventory of supplies and chemicals needed for all teaching activities.

Utilizes computer programs such as Excel, Word, Powerpoint, SAS, Arcview and Arcinfo etc. to organize research data for analysis and presentation.

Assists in the editing and writing of research materials for final reports and research publications. May occasionally present data/information to the public or research partners.

Maintains laboratory and field records and inventory of supplies and chemicals needed for all field and greenhouse research activities.

Participates in the planning and coordinating of work assignments and research activities for graduate students and part-time employees. Interviews candidates for part-time employees.

Perform other tasks as necessary.

SUPERVISION The employee will meet with supervisor weekly to discuss responsibilities and tasks for the week. Will also have daily interactions with supervisor to discuss questions, concerns, or updates to the workload. Will supervise full and part-time OPS employees as well as undergraduate research intern.

NORMAL WORK SCHEDULE

Monday – Friday 8am-5pm

Work hours will most likely be non-traditional, but will be limited to 40 hours per week. The hours will vary by semester hours to complement the laboratory teaching schedule of the immediate supervision which currently includes night classes and some weekend labs.

OTHER CHARACTERISTICS OF THE POSITION

Tolerance for biting insects and working under hot humid field conditions is required.

COMMUNICATION

Contact with the public and the center clientele. Expected to represent the WFREC in a professional manner when in contact with the public.

STATEMENT OF RESPONSIBILITY FOR CONFIDENTIAL DATA.

Employee may have access to department undergraduate and graduate student records. Incumbent maintains authority or responsibility for dealing with confidential information as needed.

REQUIRED LICENSES, CERTIFICATIONS, AND OTHER SPECIFIC REQUIREMENTS OF LAW.

Must have a valid Florida Driver's License.

This position requires a criminal background check.

EDUCATION, TRAINING, AND EXPERIENCE

Minimum Qualifications:

Associate's degree in an appropriate area and four years of related experience; or a high school diploma or equivalent and six years of related experience. Appropriate college course work or vocational/technical training may substitute at an equivalent rate for the required experience.

Preferred Qualifications:

A bachelor's degree or higher in natural resource conservation, wildlife, range science or any other biological sciences is preferred.

Knowledge of plant and animal sampling techniques, and computer software for data acquisition, analysis, and presentation desired. Experience with identification of flora of the southeast or Midwest or identification of southeastern birds preferred.

Computer software skills should include word processing, spreadsheet creation and management.

EXPECTED SALARY: Commensurate with education and experience \$40,000 - \$44,000.

SPECIAL INSTRUCTIONS TO APPLICANTS:

To be considered, you must upload your cover letter and resume'.

This position is eligible for veteran's preference. If you are claiming veteran's preference, please upload a copy of your DD-214 Member Copy 4 with your application for consideration. See our Veteran's Preference page (<https://jobs.ufl.edu/resources.html>) for more specific information.

Application must be submitted by 11:55 p.m. (ET) of the posting end date.

Health Assessment Required: **No**

Please visit [UF Careers Santa Rosa County FL](#) to apply.