



OPS Application

Requisition #:	Job Title:
Application Date:	

Personal Information

First Name:	Middle Name:	Last Name:	Other names used:
Address:	City:	State enter NA if non US Address	Zip Code:
Primary Contact:	Alternate Contact Number:	Email Address:	UFID if known:
Have you ever worked at the University of Florida or another state of Florida Agency?	Do you have a relative employed at the University of Florida?	If yes, indicate names and departments:	If you are a current TEAMS or USPS employee and the positions you are applying for is outside your department, have you completed at least six months of satisfactory service in your current position?
If you are male between the ages of 18 - 26, are you registered for selective service?		Are you presently eligible to work in the United States?	
Do You agree to Abide by the UF Policies and Procedures and the UF Regulations?			

Additional Information

How did you hear about employment opportunities with us?
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High School Education or GED

Highest level completed:	High School Name:	City:	State:

Additional Education (Start with most recent)

Name of School:	Major if applicable:	Did you graduate?	Type of Degree if applicable:
If no degree received, number of years completed:		Last Date Attended: (leave blank if still attending)	

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Employment Experience (Start with most recent)

Employer Name:	City:	State enter NA if a non US address	Begin Date:
End Date:(leave blank if still employed)	Job Title:	Work Performed:	Numbers of Hours Worked per Week:
Most Recent Ending Salary:	Supervisor Name:	Supervisor Title:	Reason for Leaving:
Employer Phone Number: May we contact this employer? Yes No			

Employer Name:	City:	State enter NA if a non US address	Begin Date:
End Date:(leave blank if still employed)	Job Title:	Work Performed:	Numbers of Hours Worked per Week:
Most Recent Ending Salary:	Supervisor Name:	Supervisor Title:	Reason for Leaving:
Employer Phone Number: May we contact this employer? Yes No			

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Most Recent Ending Salary:	Supervisor Name:	Supervisor Title:	Reason for Leaving:
Employer Phone Number: May we contact this employer? Yes No			

References

Name of Reference:	Phone Number:	How do you know this reference?
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Criminal History

Have you ever pled guilty or no contest to a crime, been convicted of a crime, had adjudication withheld and/or prosecution deferred?	If NO, please enter "NA" If YES, please give exact dates and details:
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Agreement

I authorize and release the University of Florida to verify all information submitted in support of my application for employment, including but not limited to my application and resume. I certify that the application and/or resume submitted are a complete and accurate description of my work experience, education, and background. I further certify that the answers to the above questions are true and complete to the best of my knowledge. I understand that any false statements or omissions made by me on this form, my application, my resume or any supplementary or subsequently submitted materials may be grounds for immediate discipline, up to and including discharge as well as disqualification from any further employment opportunities at the University of Florida or its affiliated organizations.

I agree to promptly disclose any criminal actions that may occur AFTER completing this application and while employed at the University of Florida. I further understand and agree that failure to completely disclose this information in the future to my supervisor and the office of Human Resource Services, Employee Relations department within five (5) days of the action is just cause for my immediate dismissal from employment at the University of Florida and removal from active consideration as an applicant for any position.

I understand that upon the acceptance of a job offer, I am not eligible to apply to other positions outside the department I am now employed with for a period of six (6) months. I also understand that should I voluntarily resign in good standing from my position that I will not be eligible to reapply with the university for 180 days.

BY SIGNING BELOW, I certify that I have read and agree with these statements.

Print Applicant's Name

Applicant's Signature

Date

The University of Florida is an Equal Employment Opportunity Employer

With appropriate notice, reasonable accommodations will be made in the employment process for individuals with disabilities.

Voluntary Demographic Data

Gender:	<input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> Not Disclosed
Race:	<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Hispanic <input type="radio"/> Black <input type="radio"/> White <input type="radio"/> Not Disclosed
Are you a Veteran of U.S. Military Service?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No Response
If yes, please specify:	
Do you wish to claim veteran's preference for qualified positions as covered by Chapter 295, Florida Statutes, or federal law?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> No Response
If yes, please check the appropriate box and provide documentation, to include a copy of your DD- 214, to Employment and Classification, PO Box 115002, 4th Floor Stadium, University of Florida 32611-5002.	<input type="radio"/> 1. A veteran with a compensable service-connected disability who is eligible for or is receiving compensation, disability retirement, or pension under public law administered by the U.S. Veterans Ad <input type="radio"/> 2. The spouse of a veteran who cannot qualify for employment because of a total and permanent disability, or the spouse of a veteran missing in action, captured, or forcibly detained by a foreign po <input type="radio"/> 3. A veteran of any war who has served on active duty For one day or more during a wartime period, excluding active duty for training, and who was discharged under honorable conditions for the Armed <input type="radio"/> 4. The un-remarried widow or widower of a veteran who died of a service-connected disability. <input type="radio"/> No Response