

WFREC PURCHASING CARD - RECEIPT FORM

CARDHOLDER INFO.

Please fill out the following information.

Cardholder Name _____ Cardholder's Initials _____
FUND Source Teaching Research SHARE Grant _____ P.I. Name _____
Vendor NAME _____ Name _____ Equipment Property # _____
Vendor FE ID # _____ Date Received _____
Description _____

INITIAL AND DATE RECEIPT, STAPLE RECEIPT TO BACK OF FORM AND TURN IN TO ACCOUNTANT.

Tape small receipts here

FISCAL USE

Acct. Number _____ Vendor Fed. ID# VF 71-0427007001
Object Code 22700 CRIS Proj. # _____
Approval Date _____ Invoice # _____
Post Date _____ Amount \$ _____
Faculty Code _____

NOTES: